

## IREMSC MINI-GRANT POLICY

### A: INTRODUCTION

Mini-grants are intended to assist those emergency medical services that use volunteers in the provision of emergency medical care in their service area and are not a for-profit entity or part of a publicly funded municipal or borough EMS system.

### B. DEFINITIONS

1. VOLUNTEER: One who supervises or provides patient care without compensation for the service. For the purposes of this definition, compensation consists of salaries, wages, run stipends or any other form of compensation directly linked to the service provided. A volunteer may receive reimbursement for out-of-pocket expenses incurred as a result of voluntary service.
2. VOLUNTEER EMS ORGANIZATION: An EMS Provider organization which routinely and customarily utilizes volunteers in the direct provision of EMS.
3. AMBULANCE SERVICE: An EMS Provider organization with an ambulance or transport vehicle and is a state certified ambulance service as defined by Alaska regulations and statutes.
4. FIRST RESPONDER SERVICE: A service that that is not state certified and meets the following criteria.
  - a) Is organized as part of a fire department, emergency medical service or local government with four or more responding members.
  - b) Designates one person as the person responsible for the daily management of the service.
  - c) Has written Policies regarding how the responders will be called out; written policies regarding training; written policies on the maintenance and custody of equipment/supplies; and, written Policies regarding chain of command within the service.
  - d) Has a person who is currently trained at least to the Emergency Trauma Technician (ETT) level available at all times.
  - e) Has written policy for the timely evacuation and/or transport of all patients.
  - f) Has a designated response area.
  - g) Respond to all medical emergencies within their response area.
  - h) Records all medical information for each patient for which care was provided on a State-approved report form. Maintain a copy of each patient report on file consistent with current statutes regarding medical record keeping.
5. BOROUGH OR MUNICIPAL SERVICE: A service that is located in a municipality or borough that:
  - a) has EMS powers **and**

- b) supports EMS with public funds designated for EMS.

## C. ELIGIBILITY

1. To be eligible for a mini-grant the service must be a volunteer ambulance or first responder service as defined in this policy.
2. The service cannot be for-profit company.
3. The service cannot be a borough or municipal service as defined in this policy.
4. If applying as an State Certified Ambulance Service - must meet the requirements as set forth in Alaska certification regulations and statutes and be formally organized as defined in Section B.5.a) of this document.
5. If applying as a First Responder Service, must comply with Section B. 4. of this document;
6. The service, including First Responders, must agree to complete the Annual EMS Survey and submit it IREMSC as requested;
7. The service must agree to provide other documentation as requested to Interior Region EMS Council;
8. The service must agree not to discriminate for any reason, including religious preference, race, color, creed, gender, national origin, or financial status, in the provision of emergency medical services.
9. The service must apply according to the schedule established each fiscal year.

## D. DISTRIBUTION

1. Each fiscal year the IREMSC Board of Directors or Executive Committee will determine the line-item total funding level for mini-grants during budget development.
2. The line-item funding for mini-grants will be divided up between remaining qualifying agencies with two reserve amounts equal to one share each set aside for up to (2) mini grants to be distributed at the Executive Director's discretion (an example is funding for a new service or a service with exceptional short term financial needs).
3. Each organization is eligible to receive one mini-grant per fiscal year.