

## Shipping Information

**Please don't forget** - include how you want the item shipped and shipping costs, or if you want us to hold it until you personally pick it up at our office.

Keep in mind that all equipment will be received at IREMSC first. This is necessary to insure that all equipment is received as ordered, grant reimbursement documents are complete and that an inventory number is assigned.



Thank you for your help & time with this matter.

Your input is appreciated!

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**Please read this pamphlet before completing your Capital Equipment/ Code Blue forms.**

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## *Capital Equipment/ Code Blue Guidelines*



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**Please read this pamphlet before completing your Capital Equipment/ Code Blue forms.**

**You are responsible for knowing all information in this pamphlet.**

***Please Note: completing this application is not a guarantee that you will receive the items requested. There is a rigorous approval process at both the regional and state level before funding is allocated.***

# Capital Equipment/ Code Blue Guidelines

Please use these guidelines to help you through the steps needed to complete the capital equipment request form properly.

If you have any questions regarding this procedure or process please do not hesitate to call : Dan Johnson, Executive Director or

Wilma Vinton, Finance Manager at 907-456-3978.

## Important points to remember.

### Equipment Only

Code Blue Funding is for equipment ONLY. Training or expendible items such as supplies are not eligible.

### List items that are \$300.00 or over.

Each item individually must be \$300.00 for example: 4 backboards \$100.00 each for a total of \$400.00 **does not qualify.**

### Matching funds are required.

Please note that your squad or community will be required to provide **at least a 10% match** for all items requested. There is a possibility that your squad may have to provide additional funds if necessary.

### Letters of support from your community.

Please include letters of support from your local community (i.e. Health clinic, Tribal Council, City or municipality.) **This letter MUST also include a statement of support for the Alaska Code Blue program.**

### Be sure to include your justification.

In your own words describe why your squad needs the item and how it would help with your service. Please be as specific and use as much detail as possible. If you do not include a justification with your request then that item will be disqualified from your request.

All Code Blue requests will be reviewed and prioritized by IREMSC. Statewide priorities for funding will also be set. Your justification and need are very important.

### Include any item that your squad needs (items over \$300).

This includes anything from oxygen systems to ambulances, boats, etc. There is no maximum price limit; so include any important item your squad needs but can't afford.

### Radio Requests

The FCC has mandated that all radios and radio licenses must be updated to "narrow banding" as of January 1, 2013. All radio equipment must meet this requirement.

## Don't forget shipping & handling!

Don't forget to add shipping and handling to your items. You will be responsible for shipping charges if they are not included in your request.

### Be as specific as possible:

List the name brand, model number, quantity, whether you will accept a substitute and specifications (size, type, style, etc.). Please include where you saw the item (catalog, website etc.). Better yet, make a copy of the page and send it with your request.

### You must prioritize your items:

This ensures that we know what is most needed by your squad and this is taken into consideration when critical decisions are made. **Only one item can be prioritized 1, 2, 3 etc.**

**If you have a physician sponsor, he/she MUST sign your form**, otherwise your request may be disqualified. (Particularly if the item is for ALS care.)

### Make sure your form is COMPLETE:

Be sure to include prices for the item and shipping and handling, if it applies. If the form is not filled out completely your request may not be considered.

## Code Blue Funding Limits:

Although these limits may change, current State Code Blue Funding limits are:

Ambulance (New/Remount):-	\$55,000/\$45,000
Patient Transport Vehicle:	\$45,000
Monitor/Defibrillator:	\$15,000
Patient Transport Boat:	\$15,000
Gurney	\$ 7,000

**YOU MUST SEND IN YOUR REQUEST BY THE DEADLINE!**

## WE DO APPRECIATE YOUR EFFORT.

This is an important process--by following this procedure, you help strengthen the Code Blue Program. It also helps us maintain credibility, therefore increasing our chances of obtaining funding in the future.

We have received over 4 million dollars for Interior Code Blue projects. There is no guarantee of future funding, but we are optimistic that support will continue.

Please continue your support of our efforts to get you new equipment by following these guidelines, replying by the deadlines, and making a statement of support for Code Blue in your application.

Thank you for your time and I hope this pamphlet has been helpful.

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