

**Interior Region EMS Council
Board of Directors Meeting Minutes
January 17, 2020**

MEMBERS PRESENT:

Crystal Stordahl -- Chair (TCC)
Scott Learned – Treasurer (Urban 2020)
Cecelia Grant (Rural Non-Highway 2020)

Rob Graham (Rural Highway 2021)
Steve Crouch (Urban 2021)
Brad Paulson (FNSB)

MEMBERS ABSENT:

Maria Mandich, MD - Vice Chair (Medical Director)
Robin Hammond – Executive Member at Large (Rural Highway 2022)
Shannon Hardy (Rural Non-Highway 2022)

Cathrine (Cat) Miller - Secretary (FMH)
Vacant (Urban 2022)
Danita Koehler, MD (Rural Highway 2020)
Penny Green (Rural Non-Highway 2022)

STAFF PRESENT:

Wilma Vinton – Executive Director
Amber Lammers - Fiscal and Business Operations Manager

Ashley Christenson- Training Coordinator
Abigail Duffield - Administrative Assistant

Guests: None

- ROLL CALL & CALL TO ORDER

Meeting was called to order by Crystal Stordahl, Chair at 1008 when it was determined a quorum was present.

Introduction of Staff and Board

All Board members, staff, and guests introduced themselves.

Approval of the Agenda

A motion was made by Scott Learned, and seconded by Rob Graham to approve the agenda. Motion passed unanimously.

Approval of Minutes

- October 4th, 2019
- March 29, 2019

A motion was made by Scott learned and seconded by Brad Paulson to approve the minutes of, March 29, 2019 and October 4th, 2019 Board of Directors meeting. Motion passed unanimously.

- BUSINESS

Training Report

IREMSC is continuing to help support the State with objectives for changing the EMT testing process. Both Wilma and Ashley are on this workgroup and several others on the Implementation Task Force (ITF). CPR Skills checks continue to

be well received by the community. PALS and ACLS courses are not as well participated in, Ashley is looking at ways to promote these courses. IREMSC continues to put together EMT classes for the FNSB and ETT classes for the region. Symposium is in the process of being planned, without State speakers, including Kyle Bates. GVEA has requested 150 people to be trained in AHA First aid and CPR, and the Borough's Early Childhood Development is also requesting 150, however have yet to identify funding. (See Training Report for full details)

Executive Director's Report- (See ED Report for full details)

- Code Blue Phase 19 was vetoed by the Governor, however there was unallocated funds from previous phases that was distributed at the State Code Blue Steering Committee meeting held in September. IREMSC elected to distribute these funds to our rural communities that requested items in Phase 19: Koyokuk, Dry Creek, Tok, and Manley Hot Spring received funds.
- Governor Dunlevy did include Code Blue funds in the FY 21 Capital budget. There is strong legislative support for Code Blue, so hopefully the funds will be allocated.
- There is a Senate Bill (SB173) initiated by Senator Revak and Miccicher that would move Paramedics into the State Office of EMS for licensing rather than the Medical Board, where it is currently located. The regions all support this action.
- Pilot classes are being held in the region for the new scope of practice, 2 -EMT 3 to AK-AEMT courses and 1 EMT 1 course. This will help the Implantation Task Force move forward in developing the curriculum for these courses.
- Wilma is going to Eagle at the end of the month to help them reestablish their service. The City of Eagle does not have the infrastructure to maintain a First Responder group at present, however there is significant interest in the tribal community.
- Ashley and Wilma will be going to McGrath for a site visit, and they will collaborate with Arctic Dust-Off to do a training while they are there.
- The State Office of EMS has a new data manager, Tony Dugan. Tony has in depth knowledge both as a provider and as a data manager with ImageTrend Elite.
- Board members are reminded to consider sending in an Award nomination from their community.
- IREMSC is in the process of working on a new website that is user friendly. IREMSC is regularly receiving praise for the information we provide on our website and plan to continue with that service. We hope to have it up by spring 2020.

Year to Date Finance Report

Amber Lammers provided a Financial report. (see attached)

Motion made by Brad Paulson and was seconded by Scott Learned to accept the financial report as presented. Motion passed unanimously.

Mini Grants

Mini Grant expenditures are very low at present and Amber is sending out notices to the recipients reminding them that the funding is available and must be spent by May 31st.

Strategic Plan Review

Strategic Plan was reviewed (see attached report) (Wilma was requested by the BOD to provide an annual update at the January meeting- highlighting areas that may need additional assistance to accomplish). This past year the goal to complete at least 4 site visits was not accomplished due to the inability of the Director to travel. These goals are planned to be met in the coming year. Brad Paulson expressed appreciation for the ongoing outreach to the rural

villages. Crystal requested that we provide a display at Symposium that identifies the Strategic Plan's overall goals and what is being done to meet them for the general membership.

Sub-Committee Reports

By-Laws Committee

Scott Learned reports that they would like to make some small revisions in the By-laws to incorporate the Foraker Training suggestions. See report for revisions. With these changes, Maria Mandich, as the Medical Director will be an ex-office member of the board, without a vote. This leaves the Vice Chair position open.

Motion was made by Steve Crouch and seconded by Scott Learned to approve the By-Laws as revised. Motion passed unanimously.

Salary Review Committee

Moved this to Executive Meeting later in the agenda.

Break @ 10:52

Return @ 11:00

Actions

Review and Ratification of Executive Committee actions:

- 990 Report Approval

Motion made was made by Brad Paulson and Seconded by Scott Learned for approval of 990 Report as submitted. Motion passed unanimously.

- December 20th Executive Committee teleconference

Motion made was made by Brad Paulson and Seconded by Steve Crouch to approve the actions taken by the Executive Committee on December 20th, 2019 teleconference. Motion passed unanimously.

Review and Approve Personnel Technology Policy

The Personnel Technology Policy has been revised with input from the IREMSC attorney. Staff was asked their opinion of the policy and all agreed it makes sense and is easy to abide by.

Motion made was made by Brad Paulson and Seconded by Steve Crouch to approve Personnel Technology Policy as attached. Motion passed unanimously.

Affirmation/Appointment of Medical Director

Motion made was made by Brad Paulson and Seconded by Scott Learned to reaffirm Maria Mandich, MD as the IREMSC Medical Director. Motion passed unanimously.

Bank Signers & FBOM Access Resolution

Motion made was made by Scott Learned and Seconded Steve Crouch to accept the Resolution as presented for signers on the IREMSC bank accounts. Motion passed unanimously.

Annual Meeting Elections – Members Expiring/Vacancies

The positions that are open for election this year are those currently held by Scott Learned (Urban Seat); Danita Koehler (Rural Highway seat) and Cecelia Grant (Rural Non-Highway). All three are willing to be considered again for their respective positions.

Vacancy-Urban – Nominations

Three nominations were received for the current vacant Urban seat that expires 2022:

- Suzy Coronel
- Dan Weatherly
- Chad Heineken

Discussion was held regarding the nominees and their bios.

Motion was made by Brad Paulson and seconded by Scott Learned to elect Dan Weatherly for BOD vacant Urban seat. Motion Passed unanimously.

Update and review of DHSS Budget Line-Item change

Discussion was held regarding the DHSS’s movement of the EMS Grants funds from their own line in the DHSS budget to the Emergency Programs budget. Concern was expressed regarding this move and how it could affect the regional budgets in the future. Of major concern is the possibility funds would no longer be transparent. The Emergency Programs funds 4 units, one of which is the Office of EMS. The Grants to Regions funds were moved into the larger category. Emergency Programs do not appear to have been designated specifically to the regions, or even to the Office of EMS. Another concern expressed was the lack of the ability of the legislators to identify and protect those funds.

The consensus of the Board is to use whatever avenues are available to discourage the transfer of funds from the Line-EMS Grants to Regions into the Emergency Programs budget.

Executive Session – Executive Director Annual Evaluation

Executive Meeting adjourned at 12:50

Brad Paulson makes a motion the salary scale be amended per the Salary Scale reviewed in executive session effective January 20th, 2020. Scott Learned seconds that. Motion passed unanimously.

Schedule next meeting – March 27th, 2020 – Annual Meeting at Wedgewood Resort 4:30 pm

Schedule tentative June Meeting

June 5th, 2020 10am

1:45 PM to 2:00 PM MEMBER COMMENTS

Board Members’ General Comments/Reports (Limit 3 Minutes Each)

Members report may be reviewed on the recording.

Action Items:

- Budget for March

Brad made a motion to adjourn and Scott Learned second. Motion passed unanimously.

MEETING AJOURNED AT 1:10 PM.

Respectfully Submitted By

Abigail Duffield 8/12/2020

Abigail Duffield, Administrative Assistant Date

Catherine Miller 8/14/2020

Catherine Miller, Secretary Date